



VACANCY

REFERENCE NR	:	VAC01198
JOB TITLE	:	Lead Consultant: Performance Monitoring & Reporting
JOB LEVEL	:	D5
SALARY	:	R 713 491 – R 1 189 151
REPORT TO	:	Senior Manager Corporate Performance Monitoring & Evaluation
DIVISION	:	Corporate and Digital Strategy
DEPT	:	Strategy Office
LOCATION	:	SITA Erasmuskloof
POSITION STATUS	:	Permanent (Internal & External)

Purpose of the job

To translate strategy plan by designing and analysing the Performance Measurements and to ensure monitoring and reporting of SITA strategic programmes and alignment with organisational mandate, legislative requirements, and best practices.

Key Responsibility Areas

- Conducting ongoing monitoring and analysis to track performance against predetermined objectives and other SITA standards and provide;
- Corporate Performance monitoring and evaluation policies, plans and procedures
- Implement a reporting system that measures and reports actual achievement against a plan of all departments/divisions for all major project in SITA by conducting monitoring and assessment of the corporate performance in line with the annual plan
- Coordinate organisation wide Performance reporting.

Qualifications and Experience

Minimum: Bachelor's Degree in Statistics, Business Administration, Economics or equivalent degree. Project Management certification would be an added advantage

Experience: 8-10 years' overall work experience in a large corporate/public sector organisation, of which at least 5 years in Corporate Performance Management, Monitoring and Reporting.

Technical Competencies Description

Knowledge of: General Management and operations responsibilities; Programme and Project Management; Performance Management; Strategic Planning; Report writing skills; Business Intelligence Capability; Monitoring and Evaluation Strategies; Risk Management Performance; Full analytical integration; Data analysis; Balanced Scorecard implementation and management of related information preferred. Business Writing skills and Project/Programme Management.

Leadership competencies: Collaboration, Communicating and Influencing, Planning and Organising, Creative Problem-Solving, Decision-making, Responding to Change and Pressure, Strategic Thinking, Outcomes driven.

Other Special Requirements

N/A.

How to apply

Kindly send you CV to: Malebo.recruitment@sita.co.za

Closing Date: 13 August 2021

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a Balanced Scorecard performance contract, verification of the applicant`s documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.
- CV`s sent to incorrect email address will not be considered